

INDIVIDUAL CABINET MEMBER DECISION-MAKING  
RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Housing and Community Services – Fees and Charges 2015/16
Decision-maker	Cabinet Member for Housing
Earliest date when decision can be taken	17 March 2015
Key decision – Yes/No?	Yes
Date published on forward plan	29 January 2015
Date sent to cabinet member	9 March 2015
Recommendation	That the Cabinet Member for Housing agrees to the proposed variation in charges for housing operations (Table 1), and specialist housing services (Table 2), to be implemented from 1 April 2015.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Ian Young, Housing Finance Manager
Report author	Shaun Regan, Senior Finance Manager
Contact Number	020 7525 7771

PART B

*(Cabinet member to complete this section)*

DECISION(S)
I agree the recommendations set out in the report.
REASONS FOR DECISION
As set out in the report.

**ALTERNATIVE OPTIONS  
CONSIDERED**

As in the report.

**REPRESENTATIONS RECEIVED**

None

**ADDITIONAL ADVICE RECEIVED**

None

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

None

**DECLARATION**

I approve/~~reject~~ the recommendations set out in the report.\*

or

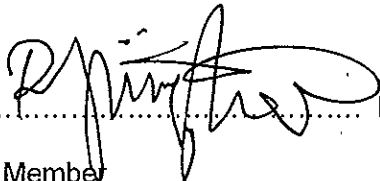
~~I approved an alternative course of action set out in Part B.\*~~

or

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed.....



Dated.....

31 March 2015

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

